** TUSD Student Discipline Office Referral Form**

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| **Student’s Name:**  **Grade:** | **Matriculation #:** |
| **Referring Person:** | **Date: Interventions in Synergy** |
| **Location/Lesson:** | **Time:** |
| **Briefly describe the student’s behavior and the nature of the incident (focus on facts only):** | |

**Do not write below this line. Office personnel only:**

**Level I violation Level II violation Level III violation**

**Level IV violation Level V violation**

**Parent Contacted by: Phone \_\_\_\_\_ Letter \_\_\_\_\_ Conference \_\_\_\_\_ Email \_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Administrator/Designee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Conference date with student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***ADMINISTRATIVE ACTION TAKEN:***

***Intervention(s) (Synergy)*  *Consequence/Outcome (Discipline – AZ Safe)***

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| **Teacher Managed**  Minor aggressive act  Disruption  Off-task  Gossip/Conflict  Arguing with peers  Chewing gum  Graffiti  Horseplay  Cheating  Electronics  Disrespect  Profanity  Insubordination | **Admin/Support Managed**  Aggressive arguing with peers  Arson  Assault/fighting  Threats of harm  Tampering with fire alarm  Gang affiliation/signs  Harassment (all)  Leaving school grounds  Bullying  Weapons/dangerous items  Drugs/alcohol/tobacco  Hate language  Dress code violation |
| **Teacher Response**  Teacher/student conference MTSS (as appropriate)  Call home AZSafe (potential)  Refocus Behavior plan  Seating adjustment  Dept./team conference  Proximity  Verbal/nonverbal cue  Refocus form  Chill zone  Buddy teacher  Lunch detention w/ teacher  Team intervention  Restorative conference/circle | **Admin/Support Response**  **Referral**  Escort to office  Admin call home  AZSafe  Parent conference  Restorative conference/circle  MTSS (as appropriate) |